

**CITY OF ATLANTA
REQUEST FOR PROPOSALS
ADVERTISEMENT**

Sealed proposals for **FC-3005007848, Annual Contract for Roof Repair and Installations (RFP)**, will be accepted by the Department of Procurement ("DOP"), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, March 30, 2005**.

****ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 1:59 P.M.****

This project is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances and no proposal shall be accepted unless the proposal is submitted by an eligible bidder as approved by the Office of Contract Compliance.

The names of proponents submitting proposals will be publicly read at 2:00 p.m. on the respective due date in Suite 1900, at the above address.

SCOPE OF SERVICE: The City of Atlanta (the "City") is soliciting Proposals from qualified Proponents to provide Roof Repairs Replacement and Installation, which meet or exceeds the requirements, stated in Part III of this Request for Proposals ("RFP"). The purpose of this solicitation is for a complete roofing system for the Department of Watershed Management facilities on an as needed basis. Work includes field measurements, preparation of shop drawings, leak investigation for repairs, demolition, removal and replacement of roofing equipment, installation of vapor barrier, installation of lightweight concrete for slope correction, installation of new insulation, installation of roofing system, installation of wood blocking at perimeter and curbs flashing at all penetrations, curbs and edges, installation of walking pads, cleanup, removal of debris and a comprehensive labor and material warranty. The Department of Watershed Management has scheduled Site Visits for Wednesday, March 23, 2005 and Thursday, March 24, 2005.

A **Pre-proposal Conference** will be held on **Tuesday, March 15, 2005, at 10:00 a.m.**, in the Conference Room of DOP. The purpose of the Pre-proposal Conference is to provide the proponents with information regarding the project and to address questions and concerns. There will be City representatives from the Department of Watershed Management, DOP, the Office of Contract Compliance, and the Office of Risk Management to answer any questions. Proponents are urged to attend the Pre-proposal Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available for review/purchase at a cost of **\$50.00** as of **Monday, March 14, 2005**, between the hours of 8:15 a.m. - 5:00 p.m., in the DOP's Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia.

Payment for the documents represent production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Anthony D. Stanley, Contract Officer, at (404) 330-6384, or by e-mail at adstanley@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holder's list should be directed to the Plan Room at (404) 330-6069.

If you have any questions regarding the Eligible Bidder Program, please direct them to the Office of Contract Compliance at (404) 330-6010.

The City reserves the absolute right to reject any and all proposals and to waive any technicalities.

****This Proposal Document cannot be downloaded. Potential Proponents must purchase this document from the DOP's Plan Room.****